

THE PARKING AUTHORITY OF THE
TOWNSHIP OF BLOOMFIELD

REGULAR MEETING MINUTES
OF JANUARY 17, 2012

The meeting opened 6:00 pm.

Certification of advertised public notification of the meeting was given during the reading of the Open Public Records Act.

Present: Chairman Generazio
Commissioner Catalano
Commissioner Johnston
Commissioner McKee
Commissioner Moserowitz (by phone)
Executive Director Hochman

Others Present: Joseph Baumann, Esq., of McManimon & Scotland
Kevin McManimon, Esq., of McManimon & Scotland
Gerry Giosa, Level G Assoc.
John Sessa, C.P.A.
Noreen White, Acacia Financial Group, Inc.

Pledge of Allegiance was recited.

The meeting minutes of December 20, 2011, were reviewed for approval. No changes were requested.

Commissioner Johnston motioned to approve the December 20, 2011, Regular Meeting Minutes, as presented, under Resolution 2012-1-17-1. Commissioner Catalano seconded the motion. The motion was carried forward as follows:

Roll Call Vote:	Chairman Generazio	Yes
	Commissioner Catalano	Yes
	Commissioner Johnston	Yes
	Commissioner McKee	Yes
	Commissioner Moserowitz	Abstain

The Executive Director Report was given. Chairman discussed the Aamco courtesy request. The situation will be reviewed to see what assistance can be given.

John Sessa presented the financial reports. Mr. Sessa noted that the Violation Income for twelve months actually only reflected ten months as November and December 2011 were not included.

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Commissioner Moserowitz discussed the Parking Enforcement Officer ticketing performance. If more officers were to be hired, the Violation Income should be show an increase which would justify the hiring. Chairman Generazio stated a third officer should be hired by March or April of 2012 and the renewal of the outsourced enforcement be reviewed.

Gerry Giosa, of Level G Assoc., stated the average stay of a person in such positions is eighteen months and stable personnel are hard to find.

Gerry Giosa, of Level G Assoc., made a progress report on the reconfiguration project for Pitt St. Lot. His meeting with P.S.E. & G. resulted in a recommendation of a new model light fixture which can be leased \$44.00 @ light per month. Mr. Giosa reported that the total will be \$240.00 per month for all lights. To arrange for these new light fixtures to be installed, Mr. Baumann stated he would assist with this by contacting the township.

Mr. Giosa continued by discussing the cost of paving the lot and how much will be required. The type of fence to be installed was discussed; especially being there was a security concern behind the present stores. A discussion ensued on whether the fence should be removed by the stores but the alley behind the stores is an eyesore. A recommendation to install bollards was made but Mr. Giosa did advice that they were expensive.

Chairman Generazio stated that a survey was needed and Mr. Giosa confirmed this. It was agreed to bring Mr. Manale, the Township Administrator, back to give an update on his portion of the work for this project. Further discussion ensued on the repairs to the surface needed, whether to install meters or multi-space machines and the cost of such work.

Mr. Giosa gave an update on the status of the Parking Garage Design. Plans were shown to show the structure currently agreed upon. The number of spaces is now increased to 474, with Avalon paying for the extra spaces.

Meter rates were discussed and how more usage of the long term meters can be encouraged. Several different meter rates were suggested. Mr. Giosa stated commuters will not pay a certain level and it was common practice to charge between \$3.00 to \$5.00 per day. It was suggested to change the Royal Lot short term parking to 75 cents per hour and the long term parking in that lot to 25 cents per forty minutes. To further encourage usage of long term meters in the area, it was decided to change the rates on all long term meters south of Bloomfield Avenue to 25 cents per forty minutes.

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Commissioner McKee motioned to approve the Meter Rate Change in Royal Lot for short term parking to 75 cents per hour and all long term meters in the Royal Lot, Lackawanna Plaza and Glenwood Avenue, south of Bloomfield Avenue, to 25 cents per 40 minutes, under Resolution 2012-1-17-2. Commissioner Catalano seconded the motion. The motion was carried forward as follows:

Roll Call Vote:	Chairman Generazio	Yes
	Commissioner Catalano	Yes
	Commissioner Johnston	Yes
	Commissioner McKee	Yes
	Commissioner Moserowitz	Yes

Mr. Giosa discussed a change in the violation fines to generate more income. It was proposed to increase all violation fines by \$5.00 (five dollars) which would go directly to the Authority. The Township must authorize this increase so a letter requesting such will be sent.

Commissioner Johnston motioned to Approve the List of Disbursements, as presented, under Resolution 2012-1-17-3. Commissioner Catalano seconded the motion. The motion was carried forward as follows:

Roll Call Vote:	Chairman Generazio	Yes
	Commissioner Catalano	Yes
	Commissioner Johnston	Yes
	Commissioner McKee	Yes
	Commissioner Moserowitz	Yes

Commissioner Johnston motioned to Approve the Payment of Certain Project Expenses, as presented, under Resolution 2012-1-17-4. Commissioner Catalano seconded the motion. The motion was carried forward as follows:

Roll Call Vote:	Chairman Generazio	Yes
	Commissioner Catalano	Yes
	Commissioner Johnston	Yes
	Commissioner McKee	Yes
	Commissioner Moserowitz	Yes

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Regarding expenses, Commissioner Moserowitz noted that the legal expenses should be capitalized before finalizing the audit.

Commissioner Johnston motioned to Approve the Appointment of Officers, as voted upon, under Resolution 2012-1-17-5. Commissioner McKee seconded the motion. The motion was carried forward as follows:

Roll Call Vote:	Chairman Generazio	Yes
	Commissioner Catalano	Yes
	Commissioner Johnston	Yes
	Commissioner McKee	Yes
	Commissioner Moserowitz	Yes

Commissioner Johnston motioned to Approve the Resolution Establishing the Time and Place for Regular Meetings and Notice Thereof, as presented in the Schedule of Meetings for the year 2012, under Resolution 2012-1-17-6. Commissioner McKee seconded the motion. The motion was carried forward as follows:

Roll Call Vote:	Chairman Generazio	Yes
	Commissioner Catalano	Yes
	Commissioner Johnston	Yes
	Commissioner McKee	Yes
	Commissioner Moserowitz	Yes

Commissioner Johnston motioned to Approve the Re-Authorization of the Maintenance of a Petty Cash Fund, under Resolution 2012-1-17-7. Commissioner McKee seconded the motion. The motion was carried forward as follows:

Roll Call Vote:	Chairman Generazio	Yes
	Commissioner Catalano	Yes
	Commissioner Johnston	Yes
	Commissioner McKee	Yes
	Commissioner Moserowitz	Yes

Commissioner Johnston motioned to Approve the Designation of a Depository and Cash Management Plan, under Resolution 2012-1-17-8. Commissioner Catalano seconded the motion. The motion was carried forward as follows:

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Roll Call Vote:	Chairman Generazio	Yes
	Commissioner Catalano	Yes
	Commissioner Johnston	Yes
	Commissioner McKee	Yes
	Commissioner Moserowitz	Yes

Commissioner Catalano motioned to Amend the 2012 Approved Budget, under Resolution 2012-1-17-9. Commissioner Moserowitz seconded the motion. The motion was carried forward as follows:

Roll Call Vote:	Chairman Generazio	Yes
	Commissioner Catalano	Yes
	Commissioner Johnston	Yes
	Commissioner McKee	Yes
	Commissioner Moserowitz	Yes

Counsel explained in detail the reason for the necessary amendment to the 2012 Budget.

The Board agreed to install permit parking in the Conger St. Lot, priced at \$180.00 per space for six month intervals.

Further information was requested regarding the installment of permits by The Green on Broad St., for Bloomfield High School students. The Bloomfield Center Alliance Liaison had no comment.

Commissioner Catalano motioned to move the meeting into Executive Session to Discuss Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds, under Resolution 2012-1-17-10. Commissioner McKee seconded the motion. The motion was carried forward as follows:

Roll Call Vote:	Chairman Generazio	Yes
	Commissioner Catalano	Yes
	Commissioner Johnston	Yes
	Commissioner McKee	Yes
	Commissioner Moserowitz	Yes

The meeting opened to Public Session.

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Commissioner McKee motioned to adjourn the meeting. The motion was seconded by Commissioner Catalano. The motion carried forth as follows:

Roll Call Vote: Chairman Generazio	Yes
Commissioner Catalano	Yes
Commissioner Johnston	Absent
Commissioner McKee	Yes
Commissioner Moserowitz	Absent

The meeting adjourned at 8:35 p.m.