

THE PARKING AUTHORITY OF THE
TOWNSHIP OF BLOOMFIELD

REGULAR MEETING MINUTES
OF JULY 16, 2013

The meeting opened 6:09 pm.

Certification of advertised public notification of the meeting was given during the reading of the Open Public Records Act.

Present: Chairman Moserowitz
Commissioner Chalet
Commissioner DeMarino
Commissioner McKee
Commissioner Pomares
Commissioner Sobharam
Commissioner Williams
Executive Director Hochman

Others Present: Joseph Baumann, Esq., McManimon, Scotland & Baumann, L.L.C.
Kevin McManimon, Esq., McManimon, Scotland & Baumann, L.L.C.
Gerry Giosa, Level G Associates, L.L.C.
John Sessa, C.P.A
Jean Lauture, IT Programmer, Township of Bloomfield

Absent: Mary Murdoch, Bloomfield Center Alliance Liaison

Commissioner Chalet and Sobharam phoned into the meeting at 6:00 p.m.

Pledge of Allegiance was recited.

The minutes of the Special Meeting of June 27, 2013 were reviewed.

Commissioner Pomares motioned to Approve the May 21, 2013 Meeting Minutes. Commissioner Williams seconded the motion. The motion carried forth as follows:

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| | | |
|-----------------|-----------------------|--------|
| Roll Call Vote: | Chairman Moserowitz | Yes |
| | Commissioner Chalet | Yes |
| | Commissioner DeMarino | Absent |
| | Commissioner McKee | Absent |
| | Commissioner Pomares | Yes |
| | Commissioner Sobharam | Yes |
| | Commissioner Williams | Yes |

Commissioner Williams motioned to Approve the June 18, 2013 Meeting Minutes. Commissioner Pomares seconded the motion. The motion carried forth as follows:

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|-----------------|-----------------------|--------|
| Roll Call Vote: | Chairman Moserowitz | Yes |
| | Commissioner Chalet | Yes |
| | Commissioner DeMarino | Absent |
| | Commissioner McKee | Absent |
| | Commissioner Pomares | Yes |
| | Commissioner Sobharam | Yes |
| | Commissioner Williams | Yes |

Commissioner Pomares motioned to Approve the June 27, 2013 Special Meeting Minutes, with changes as stated. Commissioner Williams seconded the motion. The motion carried forth as follows:

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|-----------------|-----------------------|--------|
| Roll Call Vote: | Chairman Moserowitz | Yes |
| | Commissioner Chalet | Yes |
| | Commissioner DeMarino | Absent |
| | Commissioner McKee | Absent |
| | Commissioner Pomares | Yes |
| | Commissioner Sobharam | Yes |
| | Commissioner Williams | Yes |

The meeting opened to Public Comment.

The request for courtesy parking permits for the members of the Army Recruiting Center was reviewed and discussed. The request was for fifteen personal vehicles of the members. Chair Moserowitz stated he was in favor of granting this request. Commissioner Williams and Pomares agreed. A discussion of available parking in local lots ensued.

Commissioner DeMarino arrived at 6:14 p.m.

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Commissioner Pomares motioned to Approve the Courtesy Issuance of Parking Lot Permits to the Army Recruiting Center, under Resolution 2013-07-16-1. Commissioner DeMarino seconded the motion. The motion carried forth as follows:

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|-----------------|-----------------------|--------|
| Roll Call Vote: | Chairman Moserowitz | Yes |
| | Commissioner Chalet | Yes |
| | Commissioner DeMarino | Yes |
| | Commissioner McKee | Absent |
| | Commissioner Pomares | Yes |
| | Commissioner Sobharam | Yes |
| | Commissioner Williams | Yes |

The request for two hour courtesy parking for Restaurant Week, August 4th - 9th, 2013, was reviewed. Commissioner DeMarino commented that he is uncomfortable with granting courtesies in certain situations. Commissioner Pomares noted that it is a township sanctioned event and promotes the local businesses. Commissioner Williams stated that private requests should be pay for parking.

Commissioner DeMarino stated we should give restaurants passes for the patron's cars as others will benefit by parking in those spaces. Commissioner Pomares commented a majority parking in the spaces will be patrons of the restaurants and support should be shown.

Commissioner Williams motioned to Approve the Courtesy Two Hour Parking For Restaurant Week, on specific streets as requested. Commissioner Sobharam seconded the motion. The motion carried forth as follows:

| | | |
|-----------------|-----------------------|--------|
| Roll Call Vote: | Chairman Moserowitz | Yes |
| | Commissioner Chalet | Yes |
| | Commissioner DeMarino | Yes |
| | Commissioner McKee | Absent |
| | Commissioner Pomares | Yes |
| | Commissioner Sobharam | Yes |
| | Commissioner Williams | Yes |

The Executive Director Report was discussed. The complaint received from Ms. James of the Obal's Inn was reviewed. Ms. James complained that all the Parking Enforcement Officers (P.E.O.'s) were too aggressive and ticketed almost immediately when the meter timed out. She suggested there should be a five minute grace period and the meters should be for thirty minutes instead of twenty. Commissioner Williams expressed concern about the P.E.O.'s staying in one area. It was reminded that the P.E.O.'s should be following proper procedures. Commissioner DeMarino discussed the different levels of ticketing numbers.

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John Sessa presented the Financial Reports. It was noted that the new auditor must still do a Violations Income Report for May and June 2013. Director Hochman was requested to contact the new auditor about the reports.

A discussion ensued on the causes of decreases in meter collections from last year. Chair Moserowitz discussed that some legal invoices could be capitalized and what invoices met the requirements for that. Counsel McManimon stated that will be researched and that other professional invoices may need capitalizing as well.

Commissioner Williams motioned to Authorize the Payment of Certain Project Costs, under 2013-07-16-2. Commissioner Pomares seconded the motion. . The motion carried forth as follows:

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|-----------------|-----------------------|--------|
| Roll Call Vote: | Chairman Moserowitz | Yes |
| | Commissioner Chalet | Yes |
| | Commissioner DeMarino | Yes |
| | Commissioner McKee | Absent |
| | Commissioner Pomares | Yes |
| | Commissioner Sobharam | Yes |
| | Commissioner Williams | Yes |

Commissioner Pomares motioned to Authorize the Payment of Certain Project Costs, under 2013-07-16-3. Commissioner DeMarino seconded the motion. . The motion carried forth as follows:

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|-----------------|-----------------------|--------|
| Roll Call Vote: | Chairman Moserowitz | Yes |
| | Commissioner Chalet | Yes |
| | Commissioner DeMarino | Yes |
| | Commissioner McKee | Absent |
| | Commissioner Pomares | Yes |
| | Commissioner Sobharam | Yes |
| | Commissioner Williams | Yes |

Commissioner Sobharam arrived in person to the meeting at 6:50 p.m. and disconnected his call.

Commissioner Williams motioned to approve the List of Disbursements. Commissioner Pomares seconded the motion. The motion carried forth as follows:

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| Roll Call Vote: | Chairman Moserowitz | Yes |
| | Commissioner Chalet | Yes |
| | Commissioner DeMarino | Yes |
| | Commissioner McKee | Absent |
| | Commissioner Pomares | Yes |
| | Commissioner Sobharam | Yes |
| | Commissioner Williams | Yes |

Chair Moserowitz discussed the garage ceremony scheduling. The Public Relations Consultant for B.C.U.R. who was assisting the Authority in the ceremony scheduling had to coordinate the news media with the ceremony. The best time to schedule the ceremony was considered that would allow convenient attendance for participants. The negative aspects of an early scheduled time for the ceremony were discussed.

The promotions for the garage permits were discussed that the appointed Public Relations Consultant could work on. Concern was expressed about having a person sell permits in the garage such as security and safety. Chair Moserowitz stated there should be daily permits available at the garage. It was suggested that local merchants sell the permits with a fifty cent motivation. Anthony's Cheesecakes and The Glenwood Diner were the recommended merchants. Signs would be needed to promote the permit availability at these locations. The Director was requested to make the necessary arrangements for this.

Counsel McManimon discussed the update of the environmental issues for Block 228. Commissioner DeMarino requested that any email updates could be received before noon on the day of the meeting so it could be reviewed. Counsel McManimon discussed the new environmental proposal. Commissioner Pomares asked how the vapor will be mitigated and how it is vented. Counsel McManimon explained.

The Assessment of Operations was discussed. A proposal was received from Mitch Karon, the Executive Director of the New Brunswick Parking Authority. Gerry Giosa reviewed Mr. Karon's experience and knowledge of authority operations. Chair Moserowitz stated it will give the board a map to the next level. Chair Moserowitz stated that the assessment will be performed August 6, 2013 thru August 9, 2013.

Commissioner Pomares motioned to Authorize the Assessment of the Authority Operations, as contracted, under 2013-07-16-4. Commissioner DeMarino seconded the motion. . The motion carried forth as follows:

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| Roll Call Vote: | Chairman Moserowitz | Yes |
| | Commissioner Chalet | Yes |
| | Commissioner DeMarino | Yes |
| | Commissioner McKee | Absent |
| | Commissioner Pomares | Yes |
| | Commissioner Sobharam | Yes |
| | Commissioner Williams | Yes |

The request for courtesy parking from the Senior Club was reviewed. It was discussed that a consistent policy for courtesy was needed and the Senior Club should pay for parking.

The meter rental fee of \$5.00 should be changed. Commissioner DeMarino stated people were being given a break with it and it should be raised. It was noted that courtesies granted for municipal events were different. It was generally agreed that the meter rental fee should be raised and be set for everyone, Township sanctioned events being given courtesy. It was decided that the meter rental fee was to be increased to \$10.00 per meter per day and to be applied to everyone except Township sanctioned events, to be effective September 1, 2013. This will also apply to any capital improvements for property owners.

Commissioner Pomares motioned to Set the Meter Rental Fee Rate at \$10, Effective September 1, 2013, under 2013-07-16-5. Commissioner DeMarino seconded the motion. . The motion carried forth as follows:

| | | |
|-----------------|-----------------------|--------|
| Roll Call Vote: | Chairman Moserowitz | Yes |
| | Commissioner Chalet | Yes |
| | Commissioner DeMarino | Yes |
| | Commissioner McKee | Absent |
| | Commissioner Pomares | Yes |
| | Commissioner Sobharam | Yes |
| | Commissioner Williams | Yes |

The Joint Redevelopment Plan on the agenda was discussed by Commissioner Williams. Counsel Baumann participated in the discussion. A meeting will be scheduled with Ted Ehrenburg, the Township Administrator, to start an initial discussion for future planning.

The Violation Income Comparison was briefly discussed.

Commissioner Williams motioned to Move the Meeting Into Executive Session, under 2013-07-16-6. Commissioner DeMarino seconded the motion. . The motion carried forth as follows:

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| Roll Call Vote: | Chairman Moserowitz | Yes |
| | Commissioner Chalet | Yes |
| | Commissioner DeMarino | Yes |
| | Commissioner McKee | Absent |
| | Commissioner Pomares | Yes |
| | Commissioner Sobharam | Yes |
| | Commissioner Williams | Yes |

The meeting opened to Public Session.

Commissioner Pomares motioned to adjourn the meeting. Commissioner DeMarino seconded the motion seconded. The motion unanimously approved.

The meeting adjourned at 9:01 p.m.