

THE PARKING AUTHORITY OF THE
TOWNSHIP OF BLOOMFIELD

REGULAR MEETING MINUTES
OF SEPTEMBER 10, 2014

The meeting opened at 6:37 P.M.

Certification of advertised public notification of the meeting was given during the reading of the Open Public Records Act.

Pledge of Allegiance was recited.

Roll call was taken. Present:

Chairman Robert DeMarino
Commissioner Cheryl McCants
Commissioner Leamon McKenzie
Commissioner Yudi Sobharam
Commissioner Nicole Williams

Others Present: Executive Director Glenn Domenick
Kevin McManimon, Esq., McManimon, Scotland & Baumann, LLC

Public: None

Absent: Commissioner Abdallah Chalet
Commissioner Oscar McKee
Mayor Michael Venezia, Township Liaison to Authority
Bloomfield Center Alliance Liaison

Commissioner McCants motioned to approve the minutes from the August 14, 2014 regular meeting. Commissioner McKenzie seconded the motion. The motion carried forth as follows:

Roll Call Vote:	Commissioner Chalet	Absent
	Commissioner McCants	Yes
	Commissioner McKee	Absent
	Commissioner McKenzie	Yes
	Commissioner Sobharam	Yes
	Commissioner Williams	Yes
	Chairman DeMarino	Yes

Glenn Domenick presented the Executive Director's report.

Janella Narvaez discussed the rate at which the Authority is dismissing tickets – it is becoming a big problem. She plans to update the Authority's website to outline how tickets may be challenged, ie, a ticket must be challenged within 48 hours, after which it will not be dismissed. The website will also lay out the procedure for challenges and change the presentation to be more professional and to ensure that all

THE PARKING AUTHORITY OF THE
TOWNSHIP OF BLOOMFIELD

REGULAR MEETING MINUTES
OF SEPTEMBER 10, 2014

required documents are property posted there.

Glenn Domenick noted that the Conger Street Lot and Myrtle Street Lot waiting lists have been exhausted. Mr. Domenick then went through his Executive Director report. He noted that one of the Parking Enforcement Officers (PEOs) resigned, and the new Part-Time PEO picked up additional time. He noted that he will re-evaluate personnel use and needs, and return to the Board later to make recommendations.

Mr. Domenick stated that the Authority is working with a group on a Request for Expressions of Interest in connection with the redevelopment of the Farrand Street Lot and surrounding area, and that he would return to the Board with more details in the near future.

Commissioner Sobharam motioned to open the meeting for Public Comment. Commissioner McCants seconded the motion. The motion carried forth as follows:

Roll Call Vote:	Commissioner Chalet	Absent
	Commissioner McCants	Yes
	Commissioner McKee	Absent
	Commissioner McKenzie	Yes
	Commissioner Sobharam	Yes
	Commissioner Williams	Yes
	Chairman DeMarino	Yes

No one was present for Public Comment.

Commissioner Sobharam motioned to close the Public Comment section. Commissioner McCants seconded the motion. The motion carried forth as follows:

Roll Call Vote:	Commissioner Chalet	Absent
	Commissioner McCants	Yes
	Commissioner McKee	Absent
	Commissioner McKenzie	Yes
	Commissioner Sobharam	Yes
	Commissioner Williams	Yes
	Chairman DeMarino	Yes

Commissioner McCants motioned to adopt Resolution 2014-9-10-1 to approve the payment of certain project costs. Commissioner Sobharam seconded the motion. The motion carried forth as follows:

Roll Call Vote:	Commissioner Chalet	Absent
	Commissioner McCants	Yes
	Commissioner McKee	Absent

THE PARKING AUTHORITY OF THE
TOWNSHIP OF BLOOMFIELD

REGULAR MEETING MINUTES
OF SEPTEMBER 10, 2014

Commissioner McKenzie Yes
Commissioner Sobharam Yes
Commissioner Williams Yes
Chairman DeMarino Yes

Commissioner McKenzie motioned to adopt Resolution 2014-9-10-2 to authorize making application to the Local Finance Board. Mr. McManimon explained that the Authority has outstanding short term debt – Project – Notes –and, in order to renew such debt, the Authority must apply to the Local Finance Board for approval. This resolution authorizes the preparation and submission of such an application. Commissioner McCants seconded the motion. The motion carried forth as follows:

Roll Call Vote: Commissioner Chalet Absent
Commissioner McCants Yes
Commissioner McKee Absent
Commissioner McKenzie Yes
Commissioner Sobharam Yes
Commissioner Williams Yes
Chairman DeMarino Yes

Mr. McManimon noted that he and Mr. Domenick continue to pursue a resolution regarding the allocation of violation income with the Township. Chairman DeMarino questioned whether it was possible to request \$25,000 per month from the Township, instead of the current \$20,000 per month, in light of the increased volume of parking tickets written by the Authority's Parking Enforcement Officers in 2014 and the increased fine amounts. The Board directed Mr. Domenick and Mr. McManimon to determine whether fine/violation income to the Township has increased since 2013 generally, and whether we can determine the extent to which any such increase is a result of the Authority's increased enforcement.

Mr. Domenick advised that he would like to hire a full-time Parking Enforcement Officer and Maintenance employee, as the condition of the parking facilities is bad.

Mr. Domenick advised that the modification to the MCP Parking Agreement discussed a few months ago is off the table since the Township Council denied MCP's request to modify the loading zone provisions of its project.

Mr. Domenick stated that the Authority is still working with a group on a Request for Expressions of Interest in connection with the redevelopment of the Farrand Street Lot and surrounding area, and that he hopes to circulate is soon. Commissioner McCants noted that she would like to discuss the manner in which the RFEI will be circulated when the time comes to do so.

THE PARKING AUTHORITY OF THE
TOWNSHIP OF BLOOMFIELD

REGULAR MEETING MINUTES
OF SEPTEMBER 10, 2014

At 7:02 P.M., Commissioner Sobharam motioned to adopt Resolution 2014-9-10-3 to go into Executive Session to discuss personnel issues. Commissioner McKenzie seconded the motion. The motion carried forth as follows:

Roll Call Vote:	Commissioner Chalet	Absent
	Commissioner McCants	Yes
	Commissioner McKee	Absent
	Commissioner McKenzie	Yes
	Commissioner Sobharam	Yes
	Commissioner Williams	Yes
	Chairman DeMarino	Yes

Discussion in Executive Session ensued.

The Board re-convened in Open Session at 7:15 P.M.

It was discussed that Mr. Domenick will do employee reviews for the staff and the Board will do a review of Mr. Domenick. Mr. Domenick advised that he intends to review the employees on a quarterly basis.

The Commissioners discussed the PATS statistics. They were down 200 tickets, but the Authority lost one PEO. The numbers were, however, balanced among the PEOs.

Commissioner McCants motioned to adjourn the meeting. Commissioner Sobharam seconded the motion. The motion was unanimously approved by all Commissioners present.

The meeting adjourned at 7:19 P.M.