

THE PARKING AUTHORITY OF THE  
TOWNSHIP OF BLOOMFIELD

REGULAR MEETING MINUTES  
OF OCTOBER 16, 2012

The meeting opened 6:25 pm.

Certification of advertised public notification of the meeting was given during the reading of the Open Public Records Act.

Present: Chairman Moserowitz  
Commissioner Chalet (by phone until 6:42 p.m.)  
Commissioner McKee  
Commissioner Williams  
Executive Director Hochman

Others Present: Kevin McManimon, Esq., of McManimon, Scotland & Baumann, L.L.C.  
Gerry Giosa, Level G Assoc.  
John Sessa, C.P.A.

Absent: Commissioner Pomares  
Mary Murdoch, Bloomfield Center Alliance Liaison

Public: William Colgan

Pledge of Allegiance was recited.

The issue of Holiday Meter Bagging was discussed briefly. The issue was tabled for discussion at the next meeting.

The appointment of officers was discussed. Counsel explained the specifics involved when appointed officers of the Board. Required positions were discussed. Counsel consulted the corresponding law to confirm. The importance of each position was outlined by Counsel.

Commissioner McKee motioned to approve the Appointment of Officers, as voted upon, under Resolution 2012-10-16-1. Commissioner Williams seconded the motion. The motion carried forth as follows:

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Roll Call Vote: Chairman Moserowitz Yes  
Commissioner Chalet Yes  
Commissioner McKee Yes  
Commissioner Pomares Absent  
Commissioner Williams Yes

Commissioner McKee motioned to approve the August 21, 2012 Meeting Minutes, as presented, under Resolution 2012-10-16-2. Commissioner Williams seconded the motion. The motion carried forth as follows:

Roll Call Vote: Chairman Moserowitz Yes  
Commissioner Chalet Yes  
Commissioner McKee Yes  
Commissioner Pomares Absent  
Commissioner Williams Yes

Commissioner Williams motioned to approve the August 27, 2012 Special Meeting Minutes, as presented, under Resolution 2012-10-16-3. Commissioner McKee seconded the motion. The motion carried forth as follows:

Roll Call Vote: Chairman Moserowitz Yes  
Commissioner Chalet Yes  
Commissioner McKee Yes  
Commissioner Pomares Absent  
Commissioner Williams Yes

Commissioner McKee requested a comparison of costs for direct hiring of employees versus the outsourced enforcement staff.

The Executive Director's Report was presented. If there were any questions, the director was to be contacted.

Commissioner Chalet arrived at the meeting at 6:42 p.m.

Chairman Moserowitz requested an updated meter count in all facilities. The assignment could be given to the high school intern for completion.

John Sessa, the Authority accountant, presented the financial reports.

The disbursements were reviewed for approval.

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Commissioner Williams motioned to Ratify and Approve the Disbursements as presented, under Resolution 2012-10-16-4. Commissioner McKee seconded the motion. The motion carried forth as follows:

Roll Call Vote:	Chairman Moserowitz	Yes
	Commissioner Chalet	Yes
	Commissioner McKee	Yes
	Commissioner Pomares	Absent
	Commissioner Williams	Yes

The invoices for approval of payment under the project note were reviewed. Chairman Moserowitz asked the review process in place to ensure the invoices are correct. Gerry Giosa explained the review process except for the invoices of Brockerhoff Environmental Services, L.L.C. Counsel explained the separate review process for these invoices. Mr. Colgan, in the public audience, offered further details of environmental testing and remediation which can influence the cost factor a great deal. Chairman Moserowitz questioned how this will affect the projected costs which Counsel explained in detail.

Chairman Moserowitz asked if the costs are over the projected amounts and if there was further work to be done. Mr. Colgan responded that budgeting of such costs is very difficult as the work can include unexpected probabilities which can be very frustrating. Counsel did agree it was difficult to predict such costs but the contractor was not performing more than the necessary work.

Commissioner McKee questioned how well sites are determined. Counsel discussed the remediation work done for Farrand St. Lot to assist in the explanation.

Commissioner Williams motioned to Ratify and Authorize the Payment of Certain Project Costs, as presented, under Resolution 2012-10-16-5. Commissioner McKee seconded the motion. The motion carried forth as follows:

Roll Call Vote:	Chairman Moserowitz	Yes
	Commissioner Chalet	Yes
	Commissioner McKee	Yes
	Commissioner Pomares	Absent
	Commissioner Williams	Yes

Counsel recommended to table discussion of the Office Rental Lease being a possible space in Town Hall may become available for the Authority to occupy instead of renting offices.

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The issue of the Holiday Meter Bagging was briefly discussed again. A two week period was considered most favorable. Chairman Moserowitz asked if the lost revenue during the bagging was calculated. It was requested an average of revenue from 2010 and 2011 be calculated for presentation at the next meeting when discussion of this agenda item will take place. Commissioner Williams offered to calculate the average(s).

Commissioner Moserowitz motioned to approve the Third Amendment to the Parking Garage Construction Agreement. Commissioner McKee seconded the motion. The motion carried forth as follows:

Roll Call Vote:	Chairman Moserowitz	Yes
	Commissioner Chalet	Yes
	Commissioner McKee	Yes
	Commissioner Pomares	Absent
	Commissioner Williams	Yes

Chairman Moserowitz discussed concerns about the Metric Maintenance Agreement. It was questioned if the agreement could cover the specifics of the Authority machines instead of having a standard agreement which may include things that are not needed. Commissioners McKee and Williams both agreed a more specific agreement tailored to the design of our machines would be more beneficial and cost efficient. Director Hochman will contact Metric to inquire about this.

Director Hochman was requested to obtain the cost of violations in surrounding townships for discussion of the fine increase at the special meeting.

Mutual dates for the scheduling of the special meeting were discussed. The agreed upon time was October 29<sup>th</sup> at 6:30 p.m. Attendance will be confirmed.

Mr. Giosa, of Level G Assoc., discussed the Directional Signage to be put in place. The first location to have signage installed will be the Conger St. Lot. Mr. Giosa has quotes for the making of the signs. The lowest bidder was decided upon to be the sign maker. Two posts will have to be installed by the Maintenance Department for locations that have no place for postings.

Chairman Moserowitz motioned to adjourn the meeting. Commissioner Williams seconded the motion. The motion was unanimously approved.

The meeting was adjourned at 8:10 p.m.